

# Lightshot

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- To access the updated handouts, please click on the following link:  
<https://yasirbhutta.github.io/tools/docs/lightshot.html>

## Lightshot downloads

Lightshot is a popular tool for capturing and editing screenshots.

Here are some practical tasks you can try to become more comfortable with using Lightshot:

### 1. Basic Screenshot Capture

- Open Lightshot and press the **PrtSc** (Print Screen) key.
- Click and drag to select the area of the screen you want to capture.
- Save the image to your computer or copy it to the clipboard.

### 2. Annotate Screenshots

- After selecting an area, use the annotation tools available.
- Add arrows to highlight important parts of the image.
- Draw rectangles to emphasize specific areas.
- Use the text tool to label parts of your screenshot.

### 3. Upload Screenshot Online

- After capturing a screenshot, click the upload button to save it to the Lightshot cloud.
- A URL will be generated; use it to share your screenshot with others.

### 4. Search Similar Images

- Use the "Search similar images on Google" feature after capturing a screenshot to find visually similar content online.

### 5. Highlight key information

- Use the drawing tools to blur any sensitive information in the screenshot.
- Highlight key information using the highlighter tool.
- Experiment with different colors to make your annotations more visually distinct.

### 6. Copy to Clipboard and Paste

- Capture a screenshot and press the "Copy" button.
- Paste it directly into a document or a chat (e.g., in Slack or a Word document).

### 7. Hotkey Customization

- Customize the hotkeys for Lightshot to make it easier to use (e.g., change the **PrtSc** key to something else if it conflicts with another program).

## 8. Capture Active Window Only

- Instead of capturing a selected region, use the hotkey to capture only the active window.
- This is useful for quickly sharing application-specific screenshots.

## 9. Save in Different Formats

- Capture a screenshot and save it in various formats, such as PNG or JPG or BMP.
- Compare the quality and size of each format for different use cases.